

## ICAD's Summer Internship Program

ICAD will be engaging three paid interns during the summer to work, virtually, with our partners in Zimbabwe. We are looking for a social worker and communications advisor for Katswe Sisterhood and a fundraiser for Youth Engage. At our partners' request, contracts will be for 25 hours a week, from the 6 July until 16<sup>th</sup> September – or alternatively, 20 hours/week commencing 6 July until 8 October. Salary is \$ 14.25/hour plus mandatory employment related contributions (CPP/EI etc).

If you are interested in one of the positions, please submit your CV and brief cover letter to Rosemary Forbes at [rforbes@icad-cisd.com](mailto:rforbes@icad-cisd.com) by midnight Sunday, 27 June 2021.

### Note:

As funding for this position comes from Service Canada's 2021 Canada Summer Jobs program, applicants MUST meet specific criteria. Please do not submit your application if you cannot meet all of the eligibility criteria listed below.

- You are (1) a citizen of Canada, (2) permanent resident or (3) a person who has been granted asylum under the Immigration and Refugee Protection Act. refugees (please note that students from overseas are not eligible), AND
- You are between 15 and 30 years old, inclusive.

## Positions

### 1. Social Worker/Psychologist (Katswe Sistahood)

The intern will support and mentor Katswe's resident Social Worker. Tasks will focus on the following areas:

- Advising on methods of best counselling practice for girls and young women on sexual and reproductive health issues;
- Supporting the development of assessment tools for online counselling of adolescent girls and young women;
- Facilitating the development of a blueprint/plan aimed at coordinating treatment and maintaining ongoing contact with outpatient providers for the continual care of patients;
- Supporting the development of communication materials and tools for use in the health and wellness program.

Requirements:

- Working towards an undergraduate or graduate degree in Social Work or Psychology;
- Excellent mentoring skills;
- Strong analytical and synthesis skills;
- Comfortable working virtually;
- Autonomy, good initiative, versatility and resourcefulness.
- Shona speaker would be an asset but is not a requirement.

## **2. Communication Advisor (Katswe Sistahood)**

The intern will support the advocacy component of Katswe programming by contributing to its media, digital and communication activities. Tasks will focus on the following areas:

- Assisting staff in identifying key advocacy and communication issues and recommend appropriate approaches for getting the messages to target audiences;
- Support the design of training and educational materials;
- Documenting (for publication) Katswe's good practices, challenges and lessons learned;
- Contributing briefing notes and case studies to Katswe's campaigns;
- Contributing to the monthly bulletin, website articles, Facebook posts, podcasts and annual report.

Requirements:

- Working towards or graduate of a degree in communications and media;
- Excellent mentoring skills;
- Comfortable working virtually
- Resourceful self-starter

## **3. Resource Mobilization Officer/Fundraiser (Youth Engage)**

The intern will support and strengthen Youth Engage's fundraising capacity. Tasks will focus on the following areas:

- Facilitating the development of a 5 year Resource Mobilization Strategy that focusses on attracting a diverse selection of donors;
- Conducting research on and compiling profiles of potential donors/partners (including bilateral organizations, trusts, foundations, private companies and high net worth individuals);
- Building staff capacity on resource mobilization (including how to approach donors, following up on introductory meetings and maintaining ongoing relations );
- Supporting staff to maintain website and social media platforms in order to maintain and increase organizational visibility;
- Contributing to the development of a Resource Mobilization Manual.

Requirements;

- Working towards a degree (or graduate) in Social Science, Business Communication, Marketing, Public Relations or a related field;
- Previous experience in fundraising and proposal writing is an asset;
- Self-starter and resourceful.